



INSTRUCTIONS TO ORAL PRESENTERS

Thank you for accepting your place in the programme at the upcoming ISIC 20 Conference in Dublin, Ireland. We have been working hard over the past few months to bring together the Conference programme and appreciate your contribution to it. Below you will find some useful information to ensure that presenting at ISIC 20 is an enjoyable and beneficial experience for all.

Conference Programme

The Conference programme is available on the website, to view the programme please [click here](#). Please check the programme to make sure that you know where and when you are scheduled to present.

If you have any queries/conflicts in relation to the programme please contact ISIC20@conferencepartners.ie

The Conference Venue

The Conference presentations will be held in the **O'Brien Centre, UCD, Dublin, Ireland**. For more information about the venue [please click here](#).

In advance of your presentation, please ensure that you [check the programme](#) to find the room number and location of the session you will be presenting in.

Presentation Format

Your presentation should be **16:9 ratio format**. Software installed on the PC is for standard office set up (MS Office 2010). It will ***not*** be possible for you to use your own laptop.

****Important Update: Oral presenters will not present a poster presentation****

Presentation Uploading

Please bring your presentation on a USB to the technician who will be located in the speaker preview room. The speaker preview room will be located at **H1.12**. Ensure to bring your presentation at least 1 hour before your session is due to commence.

Audio Visual Equipment

Each room contains the following equipment:



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- Screen
- Data projection
- Laptop
- Wi-Fi
- Slide clicker

Distribution of Abstracts

Abstracts will be made available on the Conference app.

Time Keeping

Due to the large number of abstracts the oral presentation slots will be **15** mins long with **5** minutes for Q&A. Please [check the programme](#) to see which time slot is attributable to you.

Please ensure that you are punctual for your presentation time slot. There will be technicians and volunteers on site at all times to assist with any technical difficulties or to help as necessary.

General Information

A general information email for all delegates will be issued one week prior to the Conference. It will contain practical travel information and tips to help you to make the most out of your visit to Dublin. If you have any queries please contact ISIC20@conferencepartners.ie

We thank you for your contribution to the Conference and we look forward to seeing you in Dublin.

Kind regards,

ISIC 20 Organising Committee